VALUEONSHORE

CASE STUDY

Transition and Management of Accounts Payable Process

ABOUT THE CLIENT

- Indian subsidiary of one of the world's largest apparel manufacturers and retailers, with a strong
- Provides sourcing and procurement support services for the Group's global operations
- Headquartered in Delhi – sourcing and procurement support
- Hyderabad delivery center – offshore IT and IT infrastructure services for the Group

BUSINESS CHALLENGES

Segregation of Non-Core Activities

- Carve out Accounts Payable processing from core finance operations

Scalability Requirement

- Enable flexible scale-up during peak periods and year-end closures

Focus on Value-Added Work

- Free up internal teams to focus on core finance activities and management reporting

OUR SOLUTION

We helped the company to set up an end-to-end procure-to-pay process in alignment with their business model.

- Deployed automation-led solutions wherever feasible
- Retained targeted manual interventions to ensure process effectiveness and control
- Two-pronged approach resulted in a scalable, efficient, and well-controlled Accounts Payable process

Invoice Collection

- Centralized physical and digital invoice intake
- Standardized indexing and collation

Invoice Verification

- Three-way matching: PO, contract, GRN, and vendor invoice
- Structured approval workflows

Invoice Processing

- Accurate validation and posting to sub-ledgers and expense ledgers
- Department-level tracking with statutory compliance

REPORTING & COMPLIANCE

- Integrated one-stop regulatory solution embedded within the AP process
- End-to-end support across direct and indirect tax compliance
- Assistance with monthly close activities
- Periodic management reporting to ensure transparency and control

OUR APPROACH

1 Planning & Transition

- Review existing AP process, vendor master, and pain points
- Define future-state roadmap aligned to VOS model
- Establish team structure, roles, controls, and governance
- Set approval matrix, SLAs, escalation, and audit framework
- Define KPIs, deliverables, and reporting standards

2 Accounts Payable Operations

- Invoice receipt, validation, and allocation
- PO and non-PO checks (rates, quantity, receipts)System posting, rejection, and exception resolution
- Compliance review and AP module entry
- Invoice ageing, client approval, and payment processing

3 Exception Management

- Discrepancy identification and vendor follow-ups
- SLA-driven resolution of "On Hold" invoices
- Approval / rejection and client communication
- Processing of complete and compliant invoices

4 Reporting & Insights

- Invoice receipt, validation, and allocation
- PO and non-PO checks (rates, quantity, receipts) System posting, rejection, and exception resolution
- Compliance review and AP module entry
- Invoice ageing, client approval, and payment processing

BUSINESS IMPACT

Valueonshore assisted in transitioning the accounts payable process and its operational management. Some of the key benefits that accrued to the company were:

- Enabled two payment runs per week, compared to one payment run earlier
- Seamless scale-up during year-end closures and peak workload periods
- Streamlined workflows resulting in minimal errors and improved process control
- Reduced management oversight costs
- Freed up internal teams to focus on core business activities

ABOUT US

Valueonshore ("VOS") Advisors is a global business advisory firm of Big 4 alumni and industry leaders, supporting financial executives on complex, high-impact matters across accounting, M&A, risk, and managed services. Founded in 2009, the firm has grown to ~400 professionals across the **U.S.**, **India**, and the **UAE**, serving mid-cap and high-growth companies as a trusted partner in navigating complexity and driving value.

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